



Finance Intern

Internship Description:

Apply your knowledge of finance to real-world financial modeling, analysis, and reporting with our experienced finance team. Our non-profit organization is dedicated to providing you with valuable learning opportunities as you share your ideas and creativity with the team.

In this role, you'll get to:

- Assist with financial modeling
- Provide general accounting support
- Help with accounts receivable management
- Provide support for annual budgeting process
- Assist with statistical analysis and other special projects
- Present data-driven recommendations to the finance team
- Prepare monthly/quarterly financial analysis packets for management

The ideal candidate would be:

- Grace Place Student or alumni
- A rising High School Senior, recent graduate or college student currently enrolled in an undergraduate program (Finance, Economics, or related major)
- Minimum GPA of 3.0
- Strong verbal and written communication skills
- Highly motivated with a desire to learn
- Proficient in Microsoft Excel

Your overall responsibilities are:

- Attend orientation and regular check-ins
- Arrive on-time and ready to work
- Communicate regularly and report problems to the program manager or mentor
- Regularly check emails
- Wear name badge at all times when on campus.
- Complete intern survey

Benefits to you:

- Shadowing, mentoring, and training opportunities with our experienced team of finance professionals
- Hands-on application of finance principles in a fast-paced work environment
- Opportunity to attend weekly meetings and occasional networking events
- Compensation available

